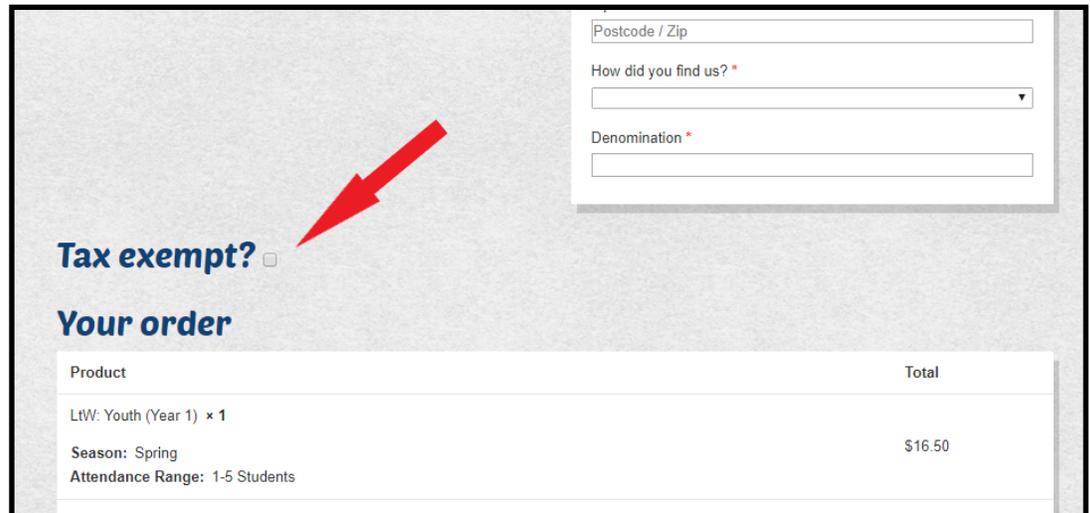


Entering Your Tax-Exempt Certificate

Step 1: On the checkout form, click on the small checkbox in the center of the page to the right of "Tax exempt?"



Postcode / Zip

How did you find us? *

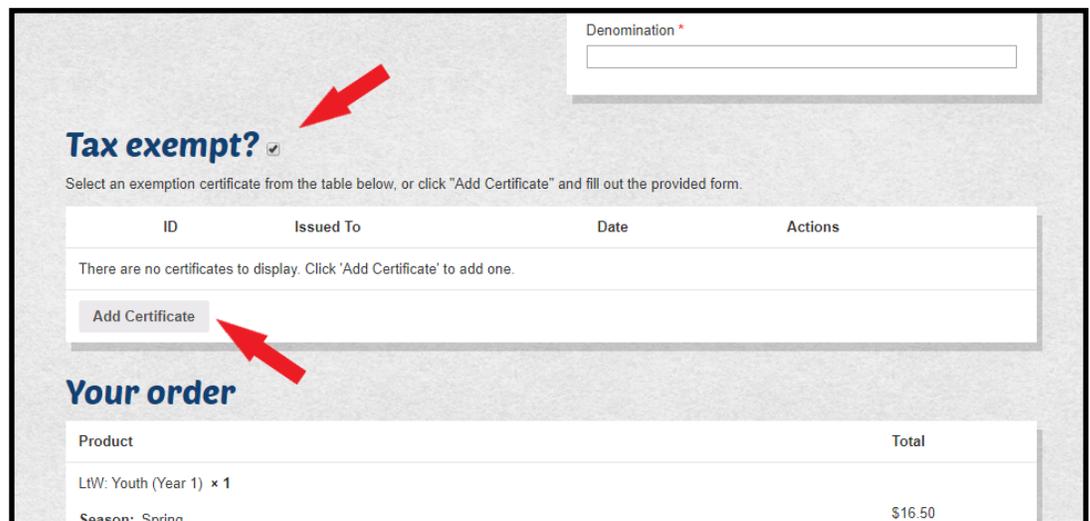
Denomination *

Tax exempt?

Your order

Product	Total
LtW: Youth (Year 1) × 1	
Season: Spring	
Attendance Range: 1-5 Students	\$16.50

Step 2: A white box will appear below "Tax Exempt?" Click the button that says "Add Certificate."



Denomination *

Tax exempt?

Select an exemption certificate from the table below, or click "Add Certificate" and fill out the provided form.

ID	Issued To	Date	Actions
There are no certificates to display. Click 'Add Certificate' to add one.			

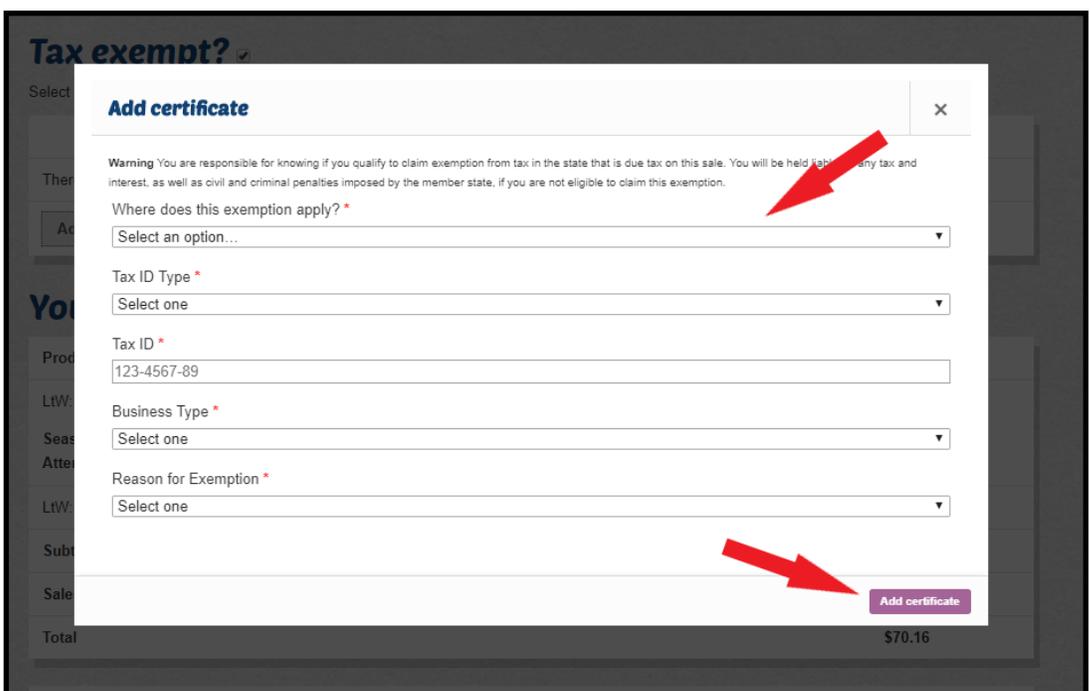
Add Certificate

Your order

Product	Total
LtW: Youth (Year 1) × 1	
Season: Spring	
	\$16.50

Step 3: Enter the information from your state sales-tax-exempt certificate and click the purple "Add Certificate" button. You should now not be charged sales tax.

For future orders, you would follow Step 1 and then select your previously entered certificate.



Add certificate [X]

Warning You are responsible for knowing if you qualify to claim exemption from tax in the state that is due tax on this sale. You will be held liable for any tax and interest, as well as civil and criminal penalties imposed by the member state, if you are not eligible to claim this exemption.

Where does this exemption apply? *

Select an option...

Tax ID Type *

Select one

Tax ID *

123-4567-89

Business Type *

Select one

Reason for Exemption *

Select one

Add certificate

Total \$70.16